

The Federation of Gedney Hill CoE and Shepeau Stow Primary Schools



Our Vision is to ignite imagination and curiosity which builds an enduring passion for life-long learning

Dear Parent

PARENT GOVERNOR ELECTION AT THE FEDERATION OF GEDNEY HILL CE AND SHEPEAU STOW PRIMARY SCHOOLS

I am writing to let you know that there is a vacancy for a parent governor at our Federation and to invite you to stand for election or to nominate another parent to do so.

The governing body, with the Executive Headteacher, has overall responsibility for the running of the Federation. Governing bodies have three main roles:-

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the Headteacher to account for the educational performance of the Federation and its pupils; and
- Overseeing the financial performance of the Federation and making sure its money is well spent.

Governors are not expected to be involved in the day-to-day management and administration of the school, but rather to set strategic plans for the school and to provide the Headteacher with guidance on general principles. However, Governors need a strong commitment to the role, the curiosity to question and analyse and the willingness to learn.

We would particularly welcome nominations from parents with the following skills: - an understanding of data or a willingness to undertake training in the understanding of data. An understanding of budget setting and finance.

Our parent governors have a term of office of four years. Our governing body usually meets six times a year and has two committees who meet once a term. You would also be invited to make visits into school for specific purposes, once the current situation is over and visits are once again encouraged.

If you would like to stand for election or wish to nominate someone else, you should complete the attached form and return it to the school via your child. Completed nomination forms must be returned by the end of the school day on **Thursday 21st October** If there are more nominations than vacant posts, a ballot will be held and one voting paper per parent will be sent to you via your child.

If you would like further information on your eligibility to serve as a parent governor or on the role of a governor, please contact me.

Yours sincerely

Alison Buddle

Gedney Hill CoE Primary School North Road, Gedney Hill, Lincs. PE12 9NL

Tel: 01406 330258

Shepeau Stow Primary School Dowsdale Bank, Shepeau Stow, Lincs PE12 0TX

Tel: 01406 330395

The Federation of Gedney Hill CoE and Shepeau Stow Primary Schools



Our Vision is to ignite imagination and curiosity which builds an enduring passion for life-long learning

Executive Headteacher

ELECTION OF PARENT GOVERNORS IN A FEDERATION

NOMINATION PROCEDURE - NOTES FOR PARENTS

Eligibility

1. You must be the parent of a registered pupil at a school within the federation

The definition of a parent includes any person having all the rights, duties, powers and responsibilities and authority which a parent of a child has by law and therefore may include not only a child's natural parents but also others such as step-parents, relatives or partners of either natural parents or foster parents.

2. You are **NOT** eligible to be a parent governor if:

- you work at the federation or federated school for more than 500 hours per year;
- you are an Elected Member of Lincolnshire County Council
- You are disqualified by the Regulations - a summary of eligibility requirements is attached with this letter.

If you are in any doubt about your eligibility to be a parent governor, please contact the Executive Headteacher.

3. All governor appointments are subject to a signed declaration of eligibility.

How to Stand for Election

4. If you wish to stand for election, please complete the attached form and ask another parent of a registered pupil at the federation to second your nomination. That person **cannot** be your spouse or partner.
5. It is recommended that all candidates supply a personal statement about themselves for circulation to voters, should a ballot be needed.
6. Completed nomination forms must be returned to your child's school by the end of the school day on **Thursday 21st October 2021**. You may post your form to the school but it must be with the Executive Headteacher by this date.

Gedney Hill CoE Primary School North Road, Gedney Hill, Lincs. PE12 9NL

Tel: 01406 330258

Shepeau Stow Primary School Dowsdale Bank, Shepeau Stow, Lincs PE12 0TX

Tel: 01406 330395

The Federation of Gedney Hill CoE and Shepeau Stow Primary Schools



Our Vision is to ignite imagination and curiosity which builds an enduring passion for life-long learning

ELIGIBILITY CRITERIA TO SERVE AS A SCHOOL GOVERNOR

A governor must be aged 18 or over at the time of his/her election or appointment and cannot hold more than one governorship at the same school.

A person is disqualified from holding or continuing to hold office as a governor or associate member if he or she:

- is subject to a bankruptcy restriction order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order;
- has had his/her estate sequestrated and the sequestration has not been discharged, annulled or reduced;
- is subject to:
 - a disqualification order or disqualification undertaking under the Company Directors Act 1986
 - a disqualification order under the Companies Directors Disqualification (Northern Ireland) Order 2002
 - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
 - an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a county court administration order);
- has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on the grounds of any misconduct or mismanagement in the administration of the charity, or under section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from being concerned in the management or control of anybody;
- is included in the list of people considered by the Secretary of State as unsuitable to work with children;
- is disqualified from working with children or subject to a direction under section 142 of the Education Act 2002;
- is disqualified from working with children under sections 28,29, or 29A of the Criminal Justice and Court Services Act 2000;
- is disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care;
 - is disqualified from registration under Part 3 of the Childcare Act 2006;
- has received a sentence of imprisonment (whether suspended or not) for a period of not less than 3 months (without the option of a fine) in the 5 years before or since becoming a governor;

Gedney Hill CoE Primary School North Road, Gedney Hill, Lincs. PE12 9NL

Tel: 01406 330258

Shepeau Stow Primary School Dowsdale Bank, Shepeau Stow, Lincs PE12 0TX

Tel: 01406 330395

The Federation of Gedney Hill CoE and Shepeau Stow Primary Schools



Our Vision is to ignite imagination and curiosity which builds an enduring passion for life-long learning

- has received a prison sentence of 2½ years or more in the 20 years before becoming a governor;
- has at any time received a prison sentence of 5 years or more;
- has been convicted under section 547 of EA 1996 (nuisance or disturbance on school premises) or under section 85A of the Further and Higher Education Act 1992 (nuisance or disturbance on educational premise) during the 5 years prior to or since appointment or election as a governor;
- is employed at the school for more than 500 hours per academic year if wishing to stand for parent governor at the same school;
- is an elected member of the Local Authority (applies to parent and community governors only);
- has refused a request by the clerk to the governing body to make an application under section 113B of the Police Act 1997 for a criminal records certificate
- has been disqualified from holding office as a governor of this federation due to failure to attend governing body meetings for a continuous period of six months
- has been removed as a governor at a school under Regulation 25 of the School Governance (Constitution and Federations) (England) (Amendment) Regulations 2017 within the last 5 years

(For further clarification or advice on eligibility, please contact your Executive Headteacher)

Gedney Hill CoE Primary School North Road, Gedney Hill, Lincs. PE12 9NL

Tel: 01406 330258

Shepeau Stow Primary School Dowsdale Bank, Shepeau Stow, Lincs PE12 0TX

Tel: 01406 330395

The Federation of Gedney Hill CoE and Shepeau Stow Primary Schools



Our Vision is to ignite imagination and curiosity which builds an enduring passion for life-long learning

NOMINATION FORM FOR THE ELECTION OF PARENT GOVERNORS

THE FEDERATION OF GEDNEY HILL CE AND SHEPEAU STOW PRIMARY SCHOOLS

This form must be returned to Gedney Hill or Shepeau Stow Primary Schools by the end of the day on Thursday 21st October 2021 at the latest.

TO BE COMPLETED BY THE CANDIDATE

Name:
(please print)
Address

Email

Telephone No.

Signature

Candidate's Personal Statement (attach a separate sheet if preferred)

TO BE COMPLETED BY THE PERSON NOMINATING THE CANDIDATE

(who must not be the spouse or partner of the candidate)

Name:
(please print)
Address

Signature

Gedney Hill CoE Primary School North Road, Gedney Hill, Lincs. PE12 9NL

Tel: 01406 330258

Shepeau Stow Primary School Dowsdale Bank, Shepeau Stow, Lincs PE12 0TX

Tel: 01406 330395